

Onsite Management Application Checklist

**YOUR APPLICATION WILL NOT GUARANTEE YOUR PLACE IN LINE ON
A PROPERTY UNLESS WE HAVE ALL ITEMS ON THIS LIST**

_____ Completed Rental Application Form

_____ Completed Cosigner Application Form (if applicable)

_____ Most recent month of pay stubs **clearly stating applicant's name and the pay period**

Or

_____ Most recent tax return statement(1040 form preferred, please call to inquire about other forms)

_____ Application Fees (\$40 per Rental Application, \$20 per Cosigner Application)

Please contact Krystin with any questions at:

krystin@onsiteproperty.com or 970-988-7453

Interviewed By: _____

Application Fee Received: _____



RENTAL APPLICATION

PLEASE WRITE LEGIBLY; ALL INFORMATION MUST BE INCLUDED IN ORDER TO BE CONSIDERED
APPLICATIONS MAY BE SUBMITTED EITHER IN PERSON OR BY SCANNING/EMAILING TO THE FOLLOWING ADDRESSES:

2121 MIDPOINT DRIVE, SUITE 302, FORT COLLINS, CO 80525
KRYSTIN@ONSITEPROPERTY.COM

APPLICATIONS WILL NOT BE PROCESSED UNTIL ONSITE RECEIVES THE NECESSARY \$40.00 APPLICATION FEE

TO PAY BY CARD, PLEASE CALL:

KRYSTIN 970-988-7453

Address Applying For: _____

Name: _____ Date of Birth: _____

Social Security Number: _____ Driver's License Number: _____

Phone Number: _____ Email: _____

Present Address: _____ City/State/Zip: _____

Move-in Date: _____ Move-out Date: _____ Rent \$: _____

Did you rent, own, or live with family/friend (choose one)? _____

Present Landlord's Name: _____ Phone #: _____

Previous Address: _____ City/State/Zip: _____

Move-in Date: _____ Move-out Date: _____ Rent \$: _____

Did you rent, own, or live with family/friend (choose one)? _____

Previous Landlord's Name: _____ Phone #: _____

Has a landlord ever sued you for non-payment of rent or repossession? _____ If yes, please elaborate below:

EMPLOYMENT & INCOME INFORMATION:

Please provide copies of paycheck stubs for income verification

Employer Name: _____ Address: _____

Supervisor's Name: _____ Phone Number: _____ Email: _____

Start Date: _____ Position: _____ Salary: _____ May we contact? _____

Amount of Other Income & Source: _____

PET INFORMATION:

There will be an additional pet deposit or pet rent associated with each individual pet

Pet's Name: _____ Type: _____ Breed: _____ Weight: _____

ADDITIONAL:

Name of roommates applying with you or others to reside in home: _____

PLEASE READ CAREFULLY AND SIGN BELOW

I understand that the completion of this application does not guarantee the holding of the property applied for. Onsite processes applications fairly and will approve or deny applicants in order of those received, contingent upon receiving all the necessary information for processing. Upon approval, the property will only be held after all parties sign the lease agreement and Onsite receives the security deposit upon signing.

CONSENT & VERIFICATION

I understand that my occupancy is contingent upon meeting Management's resident selection criteria and house program requirements. All information supplied here or elsewhere will be used to determine my household's eligibility for housing. I authorize the verification of all such information. I consent to allow owner/agent to disclose any information obtained to previous, current, or subsequent owners/agents, law enforcement, and any others owner/agent deems appropriate.

I understand that by signing below, I am authorizing Onsite and their business affiliates to verify all information given on the rental application.

I further understand that providing any false, fraudulent, misleading, or incomplete information can cause a delay in processing and may be grounds for denial of tenancy, or in the even that I become a tenant, or I am an existing tenant, would be considered material breach of my rental agreement and can be used as grounds to immediately terminate my tenancy.

Print Name

Signature

Date